

Wisconsin State Senior Community Services Employment Coordination Plan 2008-2011

February 1, 2008

I hereby delegate the Department of Health and Family Services (DHFS) as the state agency responsible for the development and submittal of the 2008-2011 State Senior Community Services Employment Coordination Plan for the Senior Community Services Employment Program (SCSEP) for Wisconsin.

I am duly delegating authority for the State Senior Community Services Employment Coordination Plan to the DHFS Secretary Kevin R. Hayden, and, at his direction, Deputy Secretary Karen Timberlake to sign all documents, agreements and assurances. The development of the plan and all correspondence should be sent directly to Monica Snittler, SCSEP Program Manager, Department of Health and Family Services, Division of Long Term Care, Bureau of Aging and Long Term Care Resources, 1 West Wilson Street, P.O. Box 7851, Madison, WI 53707-7851.

Signature of Governor

im Doyle, Governor

Date\\2.8/05



State of Wisconsin

Department of Health and Family Services

Jim Doyle, Governor Kevin R. Hayden, Secretary

January 22, 2008

The Honorable Jim Doyle Governor of Wisconsin P.O. Box 7863 115 East, Capital Madison, WI 53707-7863

Dear Governor Doyle:

The Department of Health and Family Services will be responsible for the development and submittal of the 2008-2011 Wisconsin State Senior Community Services Employment Coordination Plan for the Senior Community Services Employment Program. The State Senior Employment Coordination Plan is due March 31, 2008. The Senior Community Services Employment Program which is part of the Older Americans Act, promotes useful part-time opportunities in community service activities for unemployed low-income persons who are 55 years or older and who have poor employment prospects.

The instructions for submittal of the plan require the Governor to delegate responsibility to an individual and/or organization submitting the State Plan on his behalf. I am requesting that you sign the attached with your recommendation that the Wisconsin Department of Health and Family Services, Division of Long Term Support, Bureau of Aging and Disability Resources be delegated the responsibility for development of the State Senior Employment Coordination Plan.

Kevin R. Hayden

Secretary



State of Wisconsin Department of Health and Family Services

Jim Doyle, Governor Kevin R. Hayden, Secretary

DATE:

September 18, 2007

TO:

Governor Jim Doyle

FROM:

Kevin R. Hayden, Secretary

RE:

Delegation of Signatory Authority - Grant Applications and Grant Awards

Effective September 18, 2007, I hereby delegate Cheryl McIlquham, Director, Office of Policy Initiatives and Budget, as the primary signatory authority on all grant agreements, assurances, certifications, disclosures, contracts, letters of intent, cooperative agreements, and all related documents pertaining to the application and awarding of funds to the Department of Health and Family Services (DHFS).

Also at my direction, in the event Cheryl McIlquham is unavailable, I delegate alternate signature authority on these documents to:

Karen Timberlake, Deputy Secretary Department of Health and Family Services

Rea Holmes, Executive Assistant Department of Health and Family Services

Andrew Forsaith, Budget Director Office of Policy Initiatives and Budget

Cc:

Susan Goodwin Angela Russell Michael Morgan Dan Schooff Jim Johnston DHFS Secretary's

DHFS Secretary's Office Staff DHFS Division Administrators

Office of Policy Initiatives and Budget Staff